Town of Lancaster Senior Citizen's Center

The Town of Lancaster is accepting applications for the position of Recreation Attendant, part-time. One vacancy is anticipated in the Senior Citizens Nutrition Program.

For further information, please refer to the following outline of qualifications and responsibilities. Questions may be directed to Mary Bartz at 685-3498 (bethmarylsc@gmail.com)

Please send completed Town of Lancaster employment application and resume to:

Lancaster Senior Citizen's Center 100 Oxford Ave. Lancaster, NY 14086 (Residency rule applies)

## **RECREATION ATTENDANT – PART-TIME**

## **Minimum Qualifications**

Graduation from high school or possession of a high school equivalency diploma

## **Typical Work Activities**

Provide assistance to the Site Manager in the preparation and service of meals and beverages

Maintains cleanliness and neatness of kitchen and dining areas, including cleaning of tableware, pots, pans and appliances

Answer telephone

Perform other department duties or special assignments under the direction of the Site Manager & Senior Center Supervisor/Recreation Leader